

University Advisors and Counselors

NEW ADVISOR AWARD NOMINATION FORM

The purpose of the New Advisor Award is to recognize and reward novice professional advising staff who embody the spirit of caring, compassionate, skillful advisement, and genuine concern for the welfare of individual students. The nominee shall have performed as an academic advisor for two (2) years or less as of January 1 of the award year and may not be the recipient of this award in consecutive years.

Nominee Name: _____ **Title and Department:** _____

Percent time spent: (1) advising/counseling: _____, **(2) advising administration** _____,
(3) teaching/research _____, **(4) and other duties** _____

Years/Months as an advisor: _____

Nominator Name: _____ **Email:** _____

Nominator Phone: _____ **Nominator Mail Stop:** _____

The nomination packet must include the following:

____ Completed Nomination Form

____ A one-page Nomination Letter (written by the nominator)

____ Two (2) one-page letters of support (at least one of which must be from a current student) which addresses the nominee's qualifications.

____ Nominee's personal statement on advising

Please note:

Submit only three (3) letters total. Letters should be typed using 12 point font, and at least one of the letters must be from a current student. A nomination packet which does not follow the criteria in format or number of items submitted will not be considered.

Nomination packets should be emailed to Allison Rivera, Awards Committee Chair at allisonrivera@tamu.edu.

The deadline to submit nominations is 5:00 PM, **Friday, March 22, 2019**. Late or incomplete submissions will not be considered.

The New Advisor Award will be presented during the University Advisors and Counselors Awards Breakfast on May 2, 2019.