



UAC Executive Board Meeting

October 10, 2018

10-11:30AM

Rudder 401

Attending: Allison Rivera (President), Analicia Leiva (Secretary), Aaron Klein (Study Abroad), Nora Cargo (Financial Aid), Morgan Jones (Academic Affairs), Brittany Hensley (Historian), Cami Rhome (Mays), Casey Schumacher (VP Programs), Gail Rowe (VP Communications), Christina Escamilla (Parliamentarian), Sara Thigpin (Science), Debbie Starnes (OGAPS), Kayla McGee (Treasurer), Leslie Casarez (Student Affairs), Laura Olivarez (President-Elect), Jenny Folson (Education), Roxanna Russell (Geosciences), Russ Graves (TAP), Kaitlin Hennessy (Veterinary), Yesenia Zavala (Engineering), Vince Hernandez (Immediate Past President), Rafael Almanzar

Meeting Called to Order: 10:05am

I. Minutes Approval: Brittany moved, Christina seconded.

II. Officer and Committee Reports

- **President-Allison Rivera**

- i. AOC Deans Update: Analicia will send the updates with the minutes from this meeting. Discussed were updates from curriculum, academic calendar, degree evaluation format, and other good information.
- ii. Student Success Initiative: Committee that has four subcommittees (advising, first year experience, scholarship and financial aid, and graduation help desk). Meetings have concluded
 - October 24th will be the first view of what the subcommittees created. On November 5, there will be an open forum in MSC 2400 from noon-1:30 pm, and you must rsvp via ERS. This is an opportunity to see what the committees came up with and to give feedback.
 - Advising Subcommittee: Created two recommendations-office to provide interventions of students who are at risk. The office will be working with the colleges directly to do the extra work, in order to prevent putting more work on the academic advisors. Second recommendation is to have a director that is responsible for ensuring is equality and consistency between job roles, career ladders and salaries. The hope is the position will help the advisor role moved away from the extra tasks given, and refocus the career to just advising.

- **President Elect- Laura Olivarez**

- i. NSC Committee: Laura missed the September meeting, but the next meeting is 10/11/18. Big topics to be discussed at the next meeting with Dr. Tim Scott, and discussing how course registration will be adjusted next summer. The committee is also considering restructuring day 1 of NSC in a later October meeting. The goal is to create more community for the freshman class so they can connect more with others. There is talk of using one system to charge for fees which will also change what



students pay for; changing so when students pay, they are given more meals, and a free guest.

- The call for NSC student leaders went out. A major change is that it is now a paid position,
- ii. New Advisor Orientation: Orientation went well with about 15-20 attendees.
- **VP Programs- Casey Schumacher**
 - i. Advisor Briefing Day: Chairs are selected and planning with commence soon after Symposium.
 - ii. Symposium: This year there are a lot more attendees coming from non TAMU schools. TAMU advisor registration is low; not sure the cause of the low registration. Committees are working on door prizes, and legalities of door prizes. All presentations are picked.
- **VP Communications-Gail Rowe**
 - i. Website: Updated items, and added more informative things to the website.
- **Secretary- Analicia Leiva**
 - i. Membership Committee.
 - Mentorship program had 10 mentor/mentee pairings. Larger number of mentors than mentees.
 - ii. Membership
 - Updated membership and added column for representative. This is to help representatives and others know who their board member is for UAC. The last month saw an increase in new advisors added.
 - Representatives need to help both undergraduate and graduate advisors.
- **Treasurer- Kayla McGee**
 - i. Budget: Everything is on track. Symposium registration is at 162. There needs to be at least 200 people attending symposium to keep our budget the same for next year. The price increase is this week for Symposium so there may be a large influx of registrants. Budget cuts may need to be made if we cannot get to our goal.
 - ii. New card check out system is working well and making it easy.
- **Historian- Brittany Hensley**
 - i. Send any photos from NACADA National to bhensley@tamu.edu.
- **Parliamentarian- Christina Escamilla**
- **Immediate Past President- Vince Hernandez**
 - i. EIS Committee: Vince was not able to attend to himself due to NACADA.. EIS notes provided were gathered from Bonnie Bustos-Rios who did attend. EIS is looking to pilot a waitlist program for courses. They are going to use a small group of programs to test this out for Spring registration. The idea is to expand this to all departments for fall registration in april.
 - ii. Banner 9 software: There is an idea to use Banner 9 to helps student register faster and easier. Banner 9 has the capability for student to create a list of classes to take and then the system will register them based on availability of seats.

III. Old Business



- Academic calendar-call for feedback. Give Allison information/feedback at the end of next week.

IV. New Business

- Troops to college: First meeting was held. They covered introductions and no major items. Roxanna Russell attended.
- Bylaw Vote
 - i. Christina reviewed the by law changes
 - Changed the name of New Advisor Training to New Advisor Orientation. The title previously caused some confusions as this is not a training on the positions, but an orientation to help new advisors connect to campus resources.
 - Changing the list of awards, and adding the missing awards that were not officially listed but awarded for the last few years.
 - Allison and Vince worked to add the rules about NACADA regional and global awards. Region awards are for anyone in the university to apply towards. UAC will nominate the award winners from the Awards Breakfast. Global is only one per institution. It should not be a race to the application. Allison purpose that awards committee send out calls for this nomination and the awards committee selects one nominee per award.
 - President-Elect is now in charge of the the Awards Breakfast committee.
 - ii. Majority vote: ayes took the vote, no opposed. Motion approved at 10:38am by attendees.

V. Announcements

- Academic Success Center: Completed all fresh start orientations. Students can do walk ins or a coaching appointments. In SSC there are tags with the students who started a program and you can see the completion. Next Step workshop for students who want to change majors and talk to the offices about all their options will happen in October/November.
- SFAID:: New mobile FASFA app. Data retrieval tool within the app that the IRS information can be automatically transferred to the form and removes the need for additional information later. FASFA opened october 1. Continuing student scholarship opens october 15: uwide.tamu.edu. Scholarships for both graduate and undergraduate students.
- OGAPS: 3 minute presentation session had 75 sign up to participate
- Registrar: Registration schedule posted online. Schedule goes live on monday.
- Student Business Services: Next installment is due friday.
- TAP: TEAM students are going around looking to go into major. Email Russ (rgraves@tamu.edu) to view their eligibility to be a change of major.
 - i. Fish Form- applications for anyone who after their first term want out of their current major. TAP will verify they don't have over 75 hours, change their major before next semester and have them attend a TAP session to talk about how to look at majors and to move forwards. Hold placed on their account until they attend a TAP session. Earlier the better for these students.
 - ii. October 16th is when the application for other students will open. TAP will look at midterm grades for these students-look for intended major and if not realistic application can be declined. Student can apply again after final grades if declined so

they can think of a more realistic majors. Gateway students need to talk to TAP for hold removal.

VI. Executive Board Meeting Adjourned: 10:58am Brittany moved, Vince seconded..