

# UAC General Membership Meeting

November 7, 2018, 10:00 – 11:30 a.m.

Rudder 401



Meeting Called to Order: 10:04 am

I. **Minutes Approval:** Christina moved, Casey seconded

II. **Officer and Committee Reports**

- President – Allison Rivera
  - i. AOC Deans Update
- President Elect – Laura Olivarez
  - i. New Student Conference Committee - Laura was in attendance at October meeting. The committee sent the notes out through Bull. Sarah said the last meeting was not a full meeting, the next one is tomorrow. They talked about block schedule. More information on block schedules will come from Office of Student Success.
    - i. New Advisor Orientations - Next one will be in Feb. Plans to get together committee and review the Handbook. If you see issues with it, let Laura know. It should be on the website, so you can view it to give feedback.
    - ii. Awards Breakfast
- VP Programs – Casey Schumacher
  - i. Advisor Briefing Day: Has not reconvened yet. Fairly sure they will start planning soon. Ideally the event will take place late Jan – early Feb.
  - ii. Symposium: Event went great. Not many issues, lots of good verbal feedback about event. Final attendee numbers will be ready for next meeting. Post survey should be going out soon.
  - iii. Going to be planning socials. Working with PEAP to host another advisor play day. Some people have asked if there will be a holiday social. Casey is going to send out an interest survey to find out who would be interested in attending a social.
- VP Communications – Gail Rowe
  - i. Website and UAC-Bull – no updates
- Secretary – Analicia Leiva
  - i. Membership Committee
    - 1. Everyone who has ordered a polo has been sent an email which gives them options for how to pick it up. Let Analicia know if you haven't received that email yet.
  - ii. Membership
    - 1. Updated membership and added column for representative. This is to help representatives and others know who their board member is for UAC. The last month saw an increase in new advisors added.
    - 2. Representatives need to help both undergraduate and graduate advisors.
- Treasurer – Kayla McGee
  - i. Budget: Final registration count will be provided at the next meeting which will include a breakdown of those who were from TAMU and those who were not. Some of the purchases such as paying for the room are still being finalized so the official cost of the event has not been established yet. From an initial analysis it seems like we will come under budget. This can help balance out not having as many registrations.
  - ii. New card check out system is working well and making it easy.
- Historian – Brittany Hensley - Send any photos from Symposium to [bhensley@tamu.edu](mailto:bhensley@tamu.edu).
- Parliamentarian – Christina Escamilla – no updates
- Immediate Past President – Vince Hernandez
  - i. Advising Technology Committee – EIS meeting this month cancelled
- Troops to College Committee – Analicia Leiva and Roxanna Russell – no updates

III. **Old Business – awards info on website has been updated**

IV. **New Business**

- Student Success Initiative - general discussion, make sure to submit questions through survey Tim Scott sent out.
- Graduate Advising Committee – Ad hoc committee announced with Gail Rowe and Debbie Starnes as co-chairs. The committee will be tasked with surveying and investigating graduate advisor needs and wishes for UAC involvement, as well as recruitment. Committee will report back in spring to discuss if standing committee is necessary. Allison will help to look for list of grad advisors who are not already UAC members and the committee will send out a survey. Will be looking for committee members, if interested please contact them.

#### V. **Announcements**

- Academic Success Center: ASC is very busy trying to complete certificates. In SSC they are putting completion tags. If you see an InProgress tag that means they did not attend all of the required sessions of that programs and they still need to get into an academic coaching session. If you need a progress report of a student you can get that from Morgan, but it will not be a definitive, yes or no, that they are on track. New coach, Rob. Still looking at hiring one fulltime coach, possibly two.
- Financial Aid - Please be reminded that wait list courses will not be counted for financial aid eligibility- only actual registered courses will be assessed for Course Program of Study eligibility. 19-20 FAFSA and university scholarship app is open.
- OGAPS: Successful 3-minute thesis event. 60 final participants. 10 doc and 3 masters to make final. Keep this event in mind if you would like to participate next year.
- Student Business Services: Next installment is due friday.
- TAP: TEAM students are going around looking to go into major. Email Russ ( [rgraves@tamu.edu](mailto:rgraves@tamu.edu)) to view their eligibility to be a change of major.
  - i. FISH form still open. Will not go down until 3rd day of spring semester.
  - ii. A lot of students just showed up to the TAP transition meeting. Students need to fill out the form before they attend this meeting otherwise they will be really confused. Completed around 400 forms. Fish Form will stay open through Add/Drop week of spring 2019. The TAP Application goes down after thanksgiving and will open again after grades post. If midterm grades are not good they may not get accepted.
  - iii. TAP is going to walk-ins on Monday's 007 medical sci library up until Nov 28th.
  - iv. Still working on getting GPA calculator on the website
- Study Abroad – Lessons from Abroad professional development opportunity for students. Feb 2nd at St. Edwards University. Learn how to market their experiences from abroad. Full day conference \$15 to register and includes lunch.
- Disabilities services – looking for final's volunteers for extended test time. 7:45 to 6 pm is the range of times you could be asked to volunteer.

**Executive Board Meeting Adjourned:** Morgan moved, Christina seconded.

**UAC Executive Board Meetings** - Rudder 401, 10:00 – 11:30 a.m.

- Wednesday, December 5
- Wednesday, February 6
- Wednesday, March 6
- Wednesday, April 3