



UAC Executive Board Meeting

February 6, 2019

10-11:30AM

Rudder 401

Attending: Allison Rivera (President), Analicia Leiva (Secretary), Vince Hernandez (Immediate Past President), Betsy Hardi (Nursing), Aaron Klein (Study Abroad), Nora Cargo (Financial Aid), Morgan Jones (Academic Affairs), Brittany Hensley (Historian), Cami Rhome (Mays), Casey Schumacher (VP Programs), Gail Rowe (VP Communications), Christina Escamilla (Parliamentarian), Sara Thigpin (Science), Harper Lucas (Athletics), Laura Heard (Registrar), Kayla McGee (Treasurer), Rachel Wales (Architecture), Kristin Harper (Undergraduate Studies), Leslie Casarez (Student Affairs), Laura Olivarez (President-Elect), Jenny Folson (Education), Connie Ealy (Academic Affairs), Meredith Simpson (Corps of Cadets), Michael Outland (SBS), Lauren Johnson (Agriculture), Roxanna Russell (Geosciences), Russ Graves (TAP), Trey Daniel Richardson (Student Government), Julia Jakab (Liberal Arts), Lindsay Stadter (Blinn), Sabrina Niemeyer (Veterinary), Yesenia Zavala (Engineering), Vince Hernandez (Immediate Past President), Abbie Vintila, Alison Hecker, Shelby Wallace, Robert Carlisle

Meeting Called to Order: 10:04am

- **December Minutes Approval:** Brittany Hensley moved, Kayla McGee seconded.
- **Officer and Committee Reports**
 - **President-Allison Rivera**
 - AOC Deans Update
 - Creating informative transfer sheets for courses. David Tofel talked about 2019-2020; February 22nd liaisons names are due at that time. Trying to keep the shelf life of those transfer course sheet for about 3 years.
 - Admissions: increase in application and an increase to auto admits this year. All full admit decision made in the last few weeks.
 - Awards committee: let Allison know who are wanting to join. This group helps pick the UAC award winners. Next few weeks they will meet due to the NACADA global awards. Only one person is able to apply per institution for NACADA global so trying to have one for our school by putting the last UAC winner in the pool and opening up the call for nominations in the event someone wants to nominate someone different. Early march send out for UAC awards. March 22nd is deadline for NACADA global but the UAC deadline for the submission is February 22nd.
 - Allison is wanting to talk to groups for faculty listserv to send out information for those awards. Kristin Harper suggested dean of faculties. Brittany Hensley suggested graduate advisors. Casey Schumacher suggested the distribution A listserv.
 - **President Elect- Laura Olivarez**
 - Committee
 - NSC meeting. Laura was unable to attend. Sarah Thigpin said that admissions numbers were full. The NSC numbers are being determined. No



- February meeting. March meeting is where they will roll out day 1 schedule and day 2 schedule. This is mainly concerning MPE
- Award Breakfast meeting: Laura will call a meeting and set a date to start the planning process.
 - New advisor orientation on February 27th. Encourage any new advisors to attend this sessions and college representative need to encourage new advisors to sign up to attend. This would be good since there was no briefing day this year.
- **VP Programs- Casey Schumacher**
 - Advisor Briefing Day
 - No briefing day this semester. Talking to student assistant services to host sessions with them. An email will be sent to notify the cancellation of ABD. Emails will be sent with the dates for student assistant services. Talks of PEAP day again for spring semester that would be around march or april. Hoping to set up a session with Dr. Scott about the student success office and the information he is working on .
 - Symposium
 - **VP Communications-Gail Rowe**
 - Website
 - Getting all the meeting notes up to date. Will update the spring monthly programs on the website calendar and with the current award information.
 - No updates on the graduate advisor committee. Allison mentioned about OGAPS and awards. Announcing the new UAC award excellence in graduate advising sponsored by OGAPS. This will be rolled out in this year with the call for nominations.
 - **Secretary- Analicia Leiva**
 - Membership Committee
 - Reminding everyone to make sure everyone is a member when it comes to awards. College representatives need to help keep the membership up to date
 - Troops to College: see attached. T2C working with NSC so students do not miss important events. Boot Camp for academic transition, and many ASC resources available to students.
 - **Treasurer- Kayla McGee**
 - Budget
 - Not able to update the budget. Next meeting will be updated and including the cancellation of the ABD. in good standing budget wise
 - **Historian- Brittany Hensley**
 - If attending regional, please take photos and send to Brittany. Gail wonders if there is a way to get photos so that way we can update the website with new photos. Brittany will work with Gail to consider using awards breakfast from last year's presentation
 - **Parliamentarian- Christina Escamilla**
 - No updates to report.
 - **Immediate Past President- Vince Hernandez**
 - EIS Committee



- Discussed navigate. Adrienne bentz brought up to look up past student records when concerns readmits. Curious about how to print notes, and electronic guides on how to use Navigate. Looking to expand the notes systems in navigate and working on proper policies and procedures. In class room training from registration for undergraduate adjustment systems
- Pharmacy and TLAC are possibilities for Navigate. Waitlist pilot program from last semester completed.
- Late add/drop feature on line. Constructive criticism send on this topic. Registrar looking to add resources for advisors to use and help them. If you have issues on late add to registrar. Laura mentioned that the adriana updated the ability to view past student records.
- Vince will send out information on uac board members and the nominations.
- **Old Business**
- **New Business**
 - Congratulations to carol vargus for winning nacada region 7 award.
 - Casey is the co-chair for 2020 annual conference for TEXAAN
 - Kristin harper is retiring at the end of march
 - Registrar: not approving adjustments that are removing an applicable course just for financial aid. Prioritizing by the date received. Seeing duplicates adjustments. AOCs are just approving and not looking at them. Going to finish hiring their staff as they were down to two, they just started and are still learning the systems. Degree audit email being monitored. Pilot program for waitlist are going to be available to provide feedback and those not participating will also get a survey to get information to bring to the provost and look for improvement. Keep an open mind as we are trying to change things as an institution to see how to modify the system. Vanessa wants this feedback in february 15 so it can be ready by march. Degree evaluations were due, two colleges did not submit, but this is for the 4 year view for degree evaluation. The current what if analysis look will be changed.
 - New advisor orientation is not a training to use the systems but what they are.
 - Casey had a questions for laura. Training for UAS: will this be for certificates. Breaking the trainings down to about an hour to an hour a half. Curriculum adjustments, exceptions, etc.
 - Advising time article
 - Feedback sent to Kristin. Registrar's office made a list of their feedback that has perspectives from non advisors, former advisor in administration,
 - Student success initiative- advising. One of the sub committees formed and they are looking to hit 3 main topics. Dr. tim scott met with the main deans of each college and with the advising representatives for each
 - Director of advising: the person will work in office of student success so the person can work with advisors across campus. POC that looks after the career ladder for advisors and professional development. Work with college contacts with issues related to advisors. Looking at the different times a student are moving from degree programs and how this influences time to graduation. This will help bring advisors to the table so instead of being told what to do, then they can be apart of the discussion



- College advising liaison: each college will have one so the director can contact this one person. Not many are involved in UAC so how do we get this information to all units despite their participation
 - EAB requirement: will have to use EAB navigation starting fall 2019. Working to helping get professional development. Thousands of dollars on EAB and the student app. If not being used there is no evaluation process that can be made to determine if this is worth that large chunk of change we put into EAB. eab will also create a repository for advising reports, notes, and each college has a representative on how to use EAB.
- **Announcements**
 - Student success: ICD implementation january 28th and added to february agenda and push them through the president's signature for the 2019-2020 courses. New courses will be considered for fall 2020. This was a may 30th deadline in 2018. Publish a new icd.tamu.edu website. Will be able to sort by cc to icd. Core website will be update to new updates to how to sort items. Casey is curious of the hidden icd and cd from past core courses
 - Professional development information on the opportunities (see attached) available. Will be update on website and you can download the calendar for your outlook. Required registration for events. Please cancel your registration if you can't attend. This is the number used for the planning. Deadline for grants extended and information for president's award will be announced soon
 - ASC: new advisors hired. First coach meeting on 18th. Fresh start orientations have 3 more left.. SI and tutor hub is all updated (study hub as well).
 - Kayla asked about the tags in navigate for ASC and compile a list of the different tags so we understand what that means.
 - Admissions: increase to application. 49,740 applications. 42,000 of those completed the applications. Hoping to be done within the next few weeks. Transfer application open january 1 so those will be coming around for evaluation. students not top 10 will no longer require a transcript. "SAT information on adding the information instead of being able to skip the information"
 - Blinn college: lindsey stadder blinn team program manager. Taking over jason's role.
 - SFAID: awarded all the scholarship for the incoming freshmen.
 - OGAPS
 - OPSA
 - Registrar
 - SBS: hard drop for non payment. Another round of phone calls sent. 3800 as of last monday list, 1000 left on list, today they were at 500. Drop only about 100. Looking at all the criteria.
 - Study Abroad: programs open. March 1st deadline for scholarship. 2 upcoming workshops, collaboration with SFAID, money education.
 - TAP: team students will increase in visits as they start to meet departments to ask questions about transitioning. Reminding that sophomores in their final semester of the 2 year programs will be applying so if decisions are made prior to the end, please check with Russ about their admissions status to ensure they will be eligible. Freshmen are not eligible just yet. They can transition after 2 semesters and then they can apply after team looks through the students. Tap new advising schedule: appointments monday, wednesday, friday; walk ins tuesday,



- thursday. Fish form started fall 2018, it will not open in spring 2019 except in special cases (will need special access from allison- example will be spring start dates) march 6 tap application open. Back in hotard.
- Casey on texaan: \$25 conference cost, she is region rep. Uac budget changes to purchase two wagons and 2 coolers to use for UAC events. Allison looking into long term storage solutions wagons \$49.99, coolers are around \$50-but on sale, \$200 total. Budget line item from center piece fund and the ABD funds, and program budget.
 - Ayes, nay: Ayes have the vote. Approved.
 - **Executive Board Meeting Adjourned:** 11:25am Vince motioned, Kayla seconded.