



University Advisors and Counselors  
Executive Board Retreat  
July 22, 2009

**Peterson Building, Room 112 (8:30 – 9:30 a.m.)**

Attendees: Rebecca Hapes, Amanda Schwede, Sam Murdock, Amanda Holmes, Erin Porter, Vanessa Nordell, Roxanna Russell, Chris Barttelbort, Mary Ann Ricca, Jeana Goodson, Ashlea Schroeder, Terri Burger, Kristin Harper, Marilyn Yeager, Katherine Mabray, Avery Pavliska, Cathy Littleton, Christy Porter, Deborah Hull, Betty Milburn, Jon Kotinek, Russell Ramirez, Orië Varner

- I. Welcome/Breakfast**
- II. Getting Acquainted** – Introduce yourself with your Name, Dept/College, and 3 words others would use to describe you!
- III. Officer Introductions/Roles**
  - A. President
  - B. President Elect- advisor handbook & awards breakfast
  - C. Past President- Nominating Committee
  - D. VP-Programs- Advisor Briefing Days & Symposium
  - E. VP-Communication- Updated website; Communications Committee
  - F. Secretary- Updated membership list, minutes
  - G. Treasurer-Budget
- IV. 2009-2010 UAC Budget Approval**
- V. UAC Executive Role**
  - A. Attend monthly meetings or send someone in your place.
  - B. Send any announcements to the President before the meeting.
  - C. Be responsible for New Advisor training in their respective College.
  - D. Communicate with your College or area regarding UAC meetings/information.

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**Assigned Locations (10:00 - 11:30 a.m.)**

- VI. Advisor Exchange Program** – This bridge-building exercise is designed to provide you with the opportunity to get to know another advisor's "world," and to teach another advisor about your "world" in turn.
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**Grand Station (Noon – 4:00 p.m.)**

**VII. Lunch**

**VIII. Advisor Exchange Briefing** – Each team of execs will report a few minutes on what they learned, realized, were surprised with, etc. regarding their Advisor Exchange experience.

1. Ashlea Schroeder, AGLS: liked BIMS has multiple advisors to work with 700 incoming freshmen.
2. Katherine Mabray, ENGR: learned about student assessment in Student Affairs
3. Kristin Harper, UPAS: saw Blinn's advising experience with a student; got lots of her questions answered
4. Deb Hull, GEST: learned about College of Science Undergrad research experience.
5. Chris Barttelbort, ATHL: Process of how students meet with Financial Aid advisor; try to have an outcome for that student on that day.
6. Jennifer Coulthurst, BLINN: First Year Seminars can be taken by Blinn TEAM students; learned about University Studies Degree; interested in learning more.
7. Orie Varner, SABR: learned a student can graduate with up to 7 honors; over 300 Honors courses offered.
8. Cathy Littleton, OAR: Liberal Arts gathers and keeps info on their students; helps solve student issues
9. Terri Burger, COLA: asked about questions with COMPASS; Registrar's office employs people that were advisors in the past.
10. Erin Porter, SFAID: advising athletes about resources they can take advantage of

11. Christy Porter, CEHD: Career Center has resources on employers for students, faculty, staff, and parents
12. Russell Ramirez, BIMS: has always worked in larger departments and liked smaller scale of BAEN; more one-on-one contact with students
13. Vanessa Nordell, CSCI: GEST has many students, appreciated working with GEST advisors and how they advise for prospective majors
14. Roxanna Russell, GEOS: GEOS can recruit some ARCH students to their major!
15. Jon Kotinek, HONS: learned about study abroad programs- recip. exchange, faculty-led, independent programs
16. Marilyn Yeager, Career Ctr: learned about CEHD grad programs and what career each prepares students for.

**IX. Review of Prior Goals**

- A. Professional Development:  
Dr. Gunn's office will pay registration (\$365) for NACADA
- B. Participation / Involvement:  
Athletics had some campus advisors come over to learn about their offices; increased involvement in UAC committees and events
- C. Marketing / Communication:  
Revamping website; posting approved minutes on site; also other opportunities from other advising organizations (TEXAAN, UTSA, NACADA, UT Arlington, etc.)

- X. "Big Ideas" for 2009-2010** – A review of submitted proposals to change, enhance, or improve the UAC for increased effectiveness, participation, and impact.

- XI. Teambuilding & Discussion** – The UAC Executive Board will be divided into 5 groups. We will leave the workshop rooms and reconvene in the Bowling Alley on assigned lanes. Each group will have 1.5 – 2 hours to bowl and socialize while discussing the proposed "big ideas," creating a list that ranks the top 8 according to importance for this upcoming year. The UAC Officers will use these lists to create a list of goals for this upcoming year, and we will address these goals at regularly scheduled UAC Executive Board meetings throughout the year.

**XII. 2009-2010 UAC Executive Board Meeting Dates – The UAC**

Executive Board will continue to meet every month on the first or second

Wednesday at 10:30 a.m. The Fall dates/locations are:

8/12 – Rudder 501

11/7 – Rudder 701

9/9 – Rudder 701

12/2 – Rudder 701

10/7 – Koldus 110

**XIII. Final Words**