

University Advisors and Counselors
Executive Board Minutes
April 4, 2007
Approved September 5, 2007

Present: Summer Felton (President), Linda Windle (President Elect), Jennifer Baker (Immediate Past President), Larry Perez (VP Communications), Cathy Sperry (Secretary), Kathy Symank (Treasurer & Student Business Services), Heather Haliburton (College of Agriculture & Life Sciences), Sallye Henderson (General Academic Programs), Jeana Goodson (College of Engineering), Clint Crampton (College of Science), Terri Burger (College of Liberal Arts), Roxanna Russell (College of Geosciences), Kristie Orr (Student Affairs), Cynthia Hernandez (Student Affairs), Justin Smith (College of Education), Kristin Harper (UPAS), Joel McGee (Academic Affairs), Marcella Stark (Blinn College), Meagan Berry and Tori Meineke (Student Government), Sylvia Amann for Delisa Falks (Student Financial Aid), Ben Petty (International Programs)

Not Present: Rebecca Hapes (VP Programs), Patrick Williams (Mays Business School), Lydia Carrascosa (College of Veterinary Medicine & BIMS), Tami Hawkins (Athletics), Mike White (College of Architecture), Anne Blum (Academic Affairs), Karen Price (Admissions - Office of the Registrar)

I. Minutes – Cathy Sperry

Linda Windle moved to approve previous minutes, seconded by Cynthia Hernandez.

II. Treasurer’s Report – Kathy Symank

All accounts are in good order.

III. Old Business

a. Printing of Undergraduate Catalogs/Update – Summer Felton

Summer will contact AOC Deans to determine where to distribute the catalogs. There will be 50 catalogs at the Commons Front Desk for check out.

IV. New Business

a. Registration for Late Summer Conferences

Advisors will pre-register students attending the July 31-August 1 and the August 21-22 Freshman New Student Conferences and the August 16-17 Transfer Student Conference. Pre-registration will begin on July 23 at 8:00 a.m. and continue through August 3 at 5:00 p.m. Students will be registered for a preliminary schedule that will be confirmed when they attend their NSC. The Dean of Undergraduate Programs and Associate Provost will send each student a letter explaining this process and those classes will be dropped if the student does not attend the NSC.

b. SGA Advising Survey – Megan Berry and Tori Meineke

Survey results reported. Board Members focused on the issue of students receiving different advice/answers to their questions within the same department. One reason might be that some departments have faculty advisors who may not be up-to-date on catalog changes – Cynthia Hernandez noted that this is the reason for Advisor Briefing Days. Kristen Harper reported that she is putting together a NACADA team to work on advising assessment.

V. Officer & Committee Reports

a. Programs

No report. Upcoming programs listed under Announcements in Section VII. b.

b. New Student Conference Committee – Linda Windle

- There have been gains in Hispanic and Black completed applications.
- The closing date for Transfer applications has been extended to March 19 due to Spring Break.
- The Math Assessment test can be taken up to 3 times, once every 30 days. At this point, there are no accommodations for Students with Disabilities.

VI. AOC Meeting – Summer Felton

- a. 11,718 freshman admitted; Goal is 12,500
- b. 415 Provisional offers sent
- c. 150 Blinn TEAM offers will be sent
- d. Denial letters will be sent on Thursday, April 5 and students will be asked if they want to be considered for Blinn TEAM and waitlist
- e. +/- grading will not be going forward from Faculty Senate
- f. First Time In College (FTIC) Failures Subcommittee reports that there is an increase in students failing prior to FYGE than before FYGE was implemented

VII. Announcements

a. Awards Breakfast Wednesday, May 2 8-10 a.m. MSC 201**

b. Upcoming UAC Monthly Programs

- April 16th - New Student Conferences - New Student Programs (All monthly programs are held in the Bright Athletic Complex room 225 and begin at 3:30 PM).
- **Advisor Awards Deadlines**
Mervin & Annette Peters and Ed Guthrie Deadlines: April

c. Web Registration

Web registration for all currently enrolled (Spring '07) undergraduate students will be discontinued at 5:00 p.m. on Friday, May 18 and will be reinstated at 6:00 a.m. on Monday, August 6. Continuing undergraduate students should make every effort to resolve registration issues prior to May 18.

d. Student Counseling Services Announcement

Deadline for participation in the Learning Skills Certificate Program for this semester was March 30. That is, in order to receive a certificate this semester, the student must have met with a counselor by 5:00 p.m. on March 30th. We have some students coming in this week hoping to obtain a certificate, and they won't be given one. We will work with them to improve their study skills, and with their written request, we will inform their advisor about the counseling and workshop sessions they attend. But they will not receive a certificate.