



**UAC Executive Board Agenda  
September 9, 2009  
Rudder 701**

Attendees: Sam Murdock (Pres.), Jon Kotinek (Pres-Elect), Rebecca Hapes (Past Pres.), Amanda Schwede (VP Programs), Amanda Mather (Secretary), Jeana Goodson (Treas.); Ashlea Schroeder (AGLS), Mary Ann Ricca (MAYS), Katherine Mabray (ENGR), Deborah Hull (GEST), Terri Burger (LBAR), Vanessa Nordell (CSCI), Russell Ramirez (BIMS), Erin Fisk (ACAF1), Marilyn Yeager (ACAF2), Chris Barttelbort (ATHL), Meredith Malnar (STAF1), Cathy Littleton (ADMS), Orië Varner (SABR), Kristin Harper (UPAS), Lindsay Mitchell (SGA)

**I. Minutes Approval – Amanda Mather**

- A.** *Jon Kotinek moved for approval; Chris Barttelbort seconded. Motion carried; August minutes approved.*

**II. Officer and Committee Reports**

**A. President – Sam Murdock**

- 1.** *AOC meeting later today; will send out any important info about the meeting.*

**B. President Elect – Jon Kotinek**

- 1.** *New Student Conference Committee meets tomorrow (9-10-09); will report at the October meeting. New Advisor Training Committee has met, their second meeting will be 9-14-09. They are working on drafting changes to the New Advisor Handbook, which they will present to the Exec Board for review.*

**C. VP Programs – Amanda Schwede**

- 1.** *Advisor Briefing Days 9-16&17-09; 20<sup>th</sup> Anniversary Lunch 9-16-09 following ABD Day 1. H. Haliburton will chair the Holiday Social. Symposium will be 2-18-10, the committee will meet again 9-22-09, 1:00pm, Nagle Hall. There WILL be a September Social, 9-24-09.*
- 2.** *Program committee has met, and the schedule will be available at ADB. Committee sign-up sheets will be there also.*

**D. VP Communications – Avery Pavliska**

- 1.** *No report; Avery's son Granger was born 8-31-09. She will return to work 11-1-09.*

**E. Secretary – Amanda Mather**

- 1.** *New member form will be added to website shortly (the old one is still up.) If anyone would like a copy of the Excel spreadsheet of the member list, contact Amanda and she will send it.*

**F. Treasurer – Jeana Goodson**

- 1.** *No report- expenses from ABD and the lunch will be submitted shortly.*

**G. Immediate Past President – Rebecca Hapes**

- 1.** *No report.*

**III. Old Business**

- A.** Update on UAC 20<sup>th</sup> Anniversary Luncheon – Terri Burger

1. *Registration extended to 9-9-09, final numbers should be in this afternoon or tomorrow. Approximately 160 people are expected to attend. For those attending both ABD and the lunch, place cards will be in the ABD nametag holder to facilitate seating.*
- B.** 2009 – 2010 NACADA Webinars – Discussion about which sessions (if any) to purchase for the upcoming year.
1. *Email Kristin Harper about which webinars, if any, you would like to attend; she will order them based on this feedback. The Dec. 15 webinar will definitely be purchased. Her office will fund the purchase of any others if advisors are interested.*

#### **IV. New Business**

- A.** Welcome our Student Government Representative Lindsay Mitchell.
1. *Lindsay is a Junior Math major and the SGA Committee Liaison. She will read the SGA Resolution in support of advising at the 20<sup>th</sup> Anniversary lunch.*
- B.** Faculty Senate Executive Committee would like to have another COMPASS Forum – currently scheduled for 10am-12pm on Friday, September 25 in Rudder 601.
- C.** “Big Idea” #8: Create an “Abroad Advocates” committee comprised of Academic Advisors and Study Abroad advisors to discuss ways to increase study abroad numbers/participation & curriculum integration for study abroad programs.
1. *There is support for this in general; we would rather see it as a committee under Study Abroad, with UAC endorsement, rather than another UAC committee. Each college can choose a representative, and Orië Varner will report back to UAC on anything the committee needs/decides. Orië stated that Study Abroad advisors cannot create programs, but do need to work closely with college/departmental advisors to make sure students can receive proper credit for Study Abroad programs. Katherine Mabray asked about the availability of an “Advisor Handbook” that explains each type of program; Orië replied that the Study Abroad office is preparing one and should be available at ABD. It was agreed that Study Abroad to set up the committee, and to use the UAC Exec Board for contacts and membership solicitation.*
  2. *Sam Murdock made a motion to support Study Abroad in the creation of this committee; Ashlea Schroeder seconded. Motion carried.*

#### **V. Announcements**

##### **A. Upcoming Programs Dates/Calendar Items**

1. **UAC Advisor Briefing Days – September 16 & 17 (Wednesday & Thursday)**
2. **UAC Advisor Social Hour – ???**
3. **2009 NACADA National Conference** – San Antonio, TX – Sept 30 – Oct 3;  
<http://www.nacada.ksu.edu/AnnualConf/2009/index.htm>

Office of the Dean of Undergraduate Programs is providing transportation to NACADA in San Antonio, at no cost, for all interested attendees. Transportation will be in university vehicles. The Dean of Undergraduate Programs will cover all of the costs associated with transportation and parking at the conference. This offer is available to all attending NACADA. If you would like to take advantage of this travel opportunity, e-mail ([kharpert@tamu.edu](mailto:kharpert@tamu.edu)) by 5:00 Friday, September 11.

##### **4. Future NACADA National Conferences:**

- A. 2010 NACADA – Oct 3 – 6, Disney World, Orlando, FL

- B. 2011 NACADA – Oct 2 – 5, Denver Convention Center, Denver, CO
- C. 2012 NACADA – Oct 4 – 7, Gaylord Opryland, Nashville, TN

**5. 2009-2010 NACADA Webinar Series – *Reaching and Retaining Students***

- A. September 17, 2009 (Thursday) - *The Role of Academic Advising in Student Persistence*
- B. November 18, 2009 (Wednesday) - *Advising Undecided/Undeclared Students for Success*
- C. December 15, 2009 (Tuesday) - *Using the CAS Standards, NACADA Core Values, and NACADA Concept of Academic Advising to Assess your Advising Program*
- D. February 4, 2010 (Thursday) - *Advising Students on Academic Probation*
- E. March 3, 2010 (Wednesday) - *Effective Academic Advising Strategies*
- F. April 8, 2010 (Thursday) - *Breaking Bad News: Delivery Techniques that Help Students Make Good Alternative Choices*
- G. May 13, 2010 (Thursday) - *The Role of Faculty Advisors in Student Success*

**B. College/Department Announcements**

- 1. College of Agriculture & Life Sciences –
- 2. College of Architecture –
- 3. Mays Business School –
- 4. College of Education & Human Development –
- 5. Dwight Look College of Engineering -
- 6. General Academic Programs –
- 7. College of Geosciences –
- 8. College of Liberal Arts -
- 9. College of Science –
- 10. College of Veterinary Medicine and Biomedical Sciences –
- 11. Athletics – supervisors will be contacting advisors to confirm course substitutions, pending re-entry into COMPASS.
- 12. Scholarships & Financial Aid –
- 13. Admissions & Office of the Registrar –
- 14. International Programs –
- 15. Blinn College -