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**UAC Executive Board Agenda
October 7, 2009
Koldus 110**

Attendees: Sam Murdock (Pres.), Jon Kotinek (Pres-Elect), Rebecca Hapes (Past Pres.), Amanda Schwede (VP Programs), Amanda Mather (Sec'y), Jeana Goodson (Treas.), Ashlea Schroeder (AGLS), Amanda Holmes (ARCH), Christy Porter (CEHD), Roxanna Russell (GEOS), Terri Burger (LBAR), Vanessa Nordell (CSCI), Marilyn Yeager (ACAF2), Betty Milburn (STAF2), Chris Barttelbort (ATHL), Delisa Falks (SFAID), Cathy Littleton (OAR), Orië Varner (SABR), Kristin Harper (UPAS)

I. Minutes Approval – Amanda Mather

- A.** B. Milburn motioned for approval of Sept. meeting minutes; C. Barttelbort seconded motion. Motion carried; Sept. minutes approved.

II. Officer and Committee Reports

A. President – Sam Murdock

1. Called attention to article in B/CS *Eagle* regarding student lawsuit over grades and FYGE, just to make UAC board aware. Sept. AOC meeting was shortest ever! Athletics will be contacting advisors for paper degree audits and sub approvals for NCAA compliance, and there is a very short turnaround time for those. SGA has lodged an official complaint regarding Howdy being down in the first week of classes. Student Counseling Services is reporting an increased number of Asperger's Syndrome diagnoses, and notes that these students can often be seen as "quirky" or disruptive. And, NSC schedules for Winter 2010 and Summer 2011 have been finalized.

B. President Elect – Jon Kotinek

1. New Student Conf. Comm. has met once, and will have second meeting next week. The schedule for 2010 has been set, and JK will send out soon. Awards committee will meet in the next week to work on the recommendation process for regional and national NACADA awards; they will be due before the end of the semester. The Awards Breakfast committee will begin work this semester, hopefully before pre-registration, to begin planning that event. New Advisor Handbook committee almost ready to submit draft of the handbook to the board for review.

C. VP Programs – Mandy Schwede

1. October Monthly Program will be Lyle Slack, SCS, speaking about the PASS Program. Will be held 10-22-09, 3:30pm, 225 Bright Athletic Complex. October Social Hour will be 10-29 at Fox and Hound, 5:00pm. Holiday Meet, Greet, and Eat will be Dec. 3, Heather Haliburton is chairing. Cost will be \$10, and will be held at same location as last year. Symposium date will be changed to resolve conflict with TEXAAN and to allow more people from outside TAMU to attend, new date will likely be in early March at the CS Hilton.

D. VP Communications – Avery Pavliska

1. No Report

E. Secretary – Amanda Mather

1. The Facebook "Advisor Spotlight" questionnaire will go out at the end of this week to the UAC Bull. Some responses have already been received from last month's meeting. Send updates to the membership list as you have them!

F. Treasurer – Jeana Goodson

1. Will be meeting with Frances Nelson next week to finalize costs for Advisor Briefing Days and the 20th Anniversary Lunch. Then will meet with S. Murdock and will send out budget as soon as approved.

G. Immediate Past President – Rebecca Hapes

1. First Year Experience Task Force (FYETF) met 9-29-09, meetings will be Thursdays at 1:00pm. K. Harper stated the TF is looking at the FYE for both freshmen and transfer students, and it involves people that work with both groups of students. They will try to define what is meant by “FYE”, for both groups, assess the needs of each group, and look to partner with existing programs to better meet those needs. There is an FYE website, it is a work in progress; it is continually updated. The TF is also looking at best practices and research on the FYE.

III. Old Business

A. COMPASS Forum update

1. Well attended by advisors, there were good points made. There seems to be a block in the flow of info, esp. the financial support end. The “secret” advisor committee has actually been formed for a while, and it has met twice this semester. It was formed by the EIS steering committee, with seven names submitted; others have been added as needed by EIS, and can be added as approved by the SC.

IV. New Business

A. UAC Symposium Update

1. The original date for Symposium, Feb. 18, fell during the dates for TEXAAN. They Symposium Committee chairs are working with the Hilton to reschedule, hopefully in early March. This should allow more people from outside of TAMU to attend. Call for proposals will go out soon; this year’s theme is “Assembling Your Advising Toolbox.” A bit more funding is still needed.

B. “Big Idea” #7: Find out what (if any) restrictions and/or limitations there are for fund-raising and let’s make some things happen. Since we will have to have our events off campus for the next three years, we are going to have to do some things to raise funds for these events to happen.

1. We will need funding for Symposium, Awards Breakfast, And Advisor Briefing Days in the next year. Income will depend on seed money and the success of Symposium. Fundraising will require some creative thinking- it was suggested that we sell the remaining blankets left from the 20th Anniversary lunch; we need to do some researching on the fundraising guidelines. Jeana Goodson and Betty Milburn volunteered to work on this.

V. Announcements

A. Upcoming Programs Dates/Calendar Items

1. **UAC Meet, Eat, & Greet** – Save the Date: December 3, 2009, 3-5 p.m.
Heather Haliburton is chairing the committee this year and they are already meeting.
2. **UAC Monthly Meeting** – Student Counseling Services / PASS Program
October 22 @ 3:30 p.m. in 225 Bright Athletic Complex
3. **Future NACADA National Conferences:**
 - A. 2010 NACADA – Oct 3 – 6, Disney World, Orlando, FL
 - B. 2011 NACADA – Oct 2 – 5, Denver Convention Center, Denver, CO
 - C. 2012 NACADA – Oct 4 – 7, Gaylord Opryland, Nashville, TN

4. 2009-2010 NACADA Webinar Series – *Reaching and Retaining Students*

- A. November 18, 2009 (Wednesday) - *Advising Undecided/Undeclared Students for Success*
- B. December 15, 2009 (Tuesday) - *Using the CAS Standards, NACADA Core Values, and NACADA Concept of Academic Advising to Assess your Advising Program*
- C. February 4, 2010 (Thursday) - *Advising Students on Academic Probation*
- D. March 3, 2010 (Wednesday) - *Effective Academic Advising Strategies*
- E. April 8, 2010 (Thursday) - *Breaking Bad News: Delivery Techniques that Help Students Make Good Alternative Choices*
- F. May 13, 2010 (Thursday) - *The Role of Faculty Advisors in Student Success*

B. College/Department Announcements

1. College of Agriculture & Life Sciences –
2. College of Architecture – Reopening AAll position, to advise ½ COSC and University Studies.
3. Mays Business School –
4. College of Education & Human Development – Shailen Singh named new director of Byrne Student Success Center.
5. Dwight Look College of Engineering -
6. General Academic Programs –
7. College of Geosciences –
8. College of Liberal Arts – new ANTH advisor, Marco Valadez
9. College of Science –
10. College of Veterinary Medicine and Biomedical Sciences –
11. Athletics –
 - Progress Report requests for Student-Athletes sent out to faculty Monday, October 5. If you receive a form and have questions or hear of issues regarding the form from faculty the point of contact is Garry Gibson (ggibson@athletics.tamu.edu or 862-6013).
 - Big Thank You to all departments for quick response/turnaround on adjustment questions related to SA eligibility. Also to those assisting with prospective student-athlete academic visits.
12. Scholarships & Financial Aid –
13. Admissions & Office of the Registrar – Midterm grading in COMPASS opens 10-12-09, will run thru noon on 10-19. There is a quick guide on the Instructor/Advisor Tab in Howdy, and they are also conducting training sessions. There is an additional video tutorial available as well. Email will go out to students outlining the process to change their KINE 198/199 grade type, must go thru the Registrar's Office.

14. International Programs –

- **Scholarship Deadline**

October 10 is the deadline for the Study Abroad Fellowship and the International Education Fee Scholarships for 2009-10 Winterbreak and 2010 Spring studies abroad. Information on how to apply is available at http://studyabroad.tamu.edu/schol_grants.asp.

- **Funding Informationals**

"Show Me the Money!" Financial Aid & Scholarships for Study Abroad
October 7, Wednesday @ 5 PM in 404 Rudder
October 26, Monday @ 4 PM in 504 Rudder
November 2, Monday @ 5 PM in 707 Rudder

15. Honors Programs – Honors students must request early registration form; it is on the Honors webpage, and the deadline to submit the form is 10-26-09. If students have completed 9+ hours of Honors coursework, they are not required to meet with an advisor; if less, advising is required.

16. Blinn College –