



**UAC Executive Board Agenda
November 2, 2011
Rudder 501**

Attendees: Amanda Mather (President), John Louis Bolch (President-Elect), Donna Witt (VP Communications), Jennifer Allen (Treasurer), Jonathan Howell (COALS), Emily Doucet (Liberal Arts), Clint Crampton (Science), Kate Karstadt (Academic Affairs), Shedrick Johnson (Athletics), Bethany Smith (Student Affairs), Paul Harwell (Student Affairs), Nick Kilmer (Scholarships & Financial Aid), Laura Heard (Admissions & Office of Registrar), Orië Varner (International Programs), Mary Broussard (UPUS), Katie Sheli (SBS), Jeana Goodson (ISEN), Henry Huebner (CLVM), Mike Yeater (Blinn), Christy Porter (CEHD), Dayna Rasco (CEHD).

I. Welcome

Amanda Mather called the meeting to order at 10:34am.

II. Minutes Approval

Call to approve minutes from the November Exec Board meeting. John Louis Bolch moved to approve and Jennifer Allen seconded. Minutes were approved.

I. Officer and Committee Reports

A. President – Amanda Mather

1. AOC Deans meeting is November 9. She will send updates on meeting as soon she can after the meeting.

B. President Elect – John Louis Bolch

1. Nothing to report.

C. VP Programs – Amanda Schwede

1. Amanda Mather read the report and announced the next Monthly Program meeting.
2. Monthly Social will be held at Ozona Bar & Grill. She asked for feedback from the board on ideas for other locations to hold socials. There was no response so she said to please let Amanda Schwede know if anyone has any ideas.

D. VP Communications – Donna Witt

1. Nothing to report.

E. Secretary – Kelly Essler

1. Nothing to report.

F. Treasurer – Jennifer Allen

1. Nothing to report.

G. Immediate Past President – Jonathan Kotinek

1. Nothing to report.

II. Old Business

- A.** Jeana Goodson asked about the status of ordering UAC shirts. She suggested sending something out on UAC Bull and see what kind of feedback we get. Jeana also suggested using the same company who did the UAC blankets. Jeana and Amanda Mather will check on prices with a few companies and report back to us.

III. New Business

- A.** GEST Update from APUS Office, Mary Broussard – Mary addressed the group and said that news regarding the General Studies program has been in the newspaper. We are in a time of change. The change comes about due to changes with the state. We need to serve students, faculty, and colleges. Because of the requirements that the State has put on us, we need to address the needs of our students. She also said that there is a fear of staff regarding their jobs, but said they are not losing their jobs. There are going to be some changes for the University. A letter was sent last week over the discussion items and the process has started to get logistics worked out. There will be a General Studies structure, but it will be servicing students quicker to place them in a major. GEST will be visiting with students for change of curriculum and there will be long lines. Advisors need to alert students that they need to be patient, the lines will be long. GEST is continuing in another format, just won't be called that.

Mary talked about the Center for Student Success. She hopes this center will be used for students to help them in choosing majors or if they have a need. It will be a center students will want to go to. They will have seminars, videos, etc. Jeana Goodson asked "What student population will use this?" Mary said that the center will be for every student and she hopes all students will develop a student portfolio with degree plans and other things. Jeana also asked "Will it be duplicating the services that other centers on campus provide?" Mary said no, this will be a one-stop shop, but will not duplicate what is already being done and it depends on their needs. Jeana asked "Do other large universities have this? I know Sam Houston has it." Mary said yes other institutions have it and we are looking at other models to develop this center. If the center does not have it, then they can refer you to the service.

John Louis asked "Are we going to get a matrix of students that GEST will take?" Mary said that she is hopeful that questions will be answered at her 1:30 meeting with the AOC Deans and she should have information soon. Dr. Lesia Young moves fast and will disseminate the information. Promises given by GEST will be honored. Mike Yeater commented that this is legislative driven and all students will need to be on a degree plan. The way GEST is set up there is no degree plan. John Louis said "What do we do about students who are asked how their advising was at Texas A&M University and they say my advisor kicked me out." Mary said we need to make it easier for the students and create a safety net. John Louis asked "Is the University going to create a list to go by in regard to dismissal?" Mary – we will know more once the AOC Deans meet about the 10 items (she cannot tell us what those items are).

Mary said we need to focus on what the students need at this time. Colleges have been given more advising money and their office is there to provide assistance as well. She addressed the Career Salary Path and said that some advisors are underpaid and her office is looking at that. They will be taking this to the AOC Deans after the 10 items on the list are covered.

Katie Marek stated that there is a change of major link on the General Studies website, which can provide assistance for students and advisors.

The question was asked should advisors direct lost students to GEST or somewhere else? Mary said that advisors need to guide students and give them resources, but not to tell students what they should do. Tell them to do their research to aid in their decision. GEST is advising students if they are lost and looking for majors.

Mary is welcoming anyone to visit her if they would like.

IV. Announcements

A. Upcoming Programs Dates/Calendar Items

- 1. UAC Symposium- Feb. 16, 2011, CS Hilton**

A. Proposal submission deadline Dec. 5, open now!

- 2. Monthly Meetings-**

Oct. 27, 3:30pm, 225 Bright Athletic Complex

Scholarships and Financial Aid, and the advisor's role in the process.

Nov. 17, 3:30pm, Bright Athletic Complex
NACADA Debrief, Advising Theories

B. College/Department Announcements

1. Degree Audit:

- A. The Degree Audit Office is caught up on adjustments and is processing approved requests daily. This Friday is the final deadline for December 2011 degree candidates to submit proof of enrollment. Those who do not meet the deadline this Friday will be cancelled on Monday, as of today there are 570 students on the list to be cancelled.

2. Study Abroad:

- A. The Study Abroad Programs Office is holding an alumni workshop. In this workshop students will learn how to market their study abroad experience for each stage of their internship, job search, or graduate school application. Guided activities and group discussion will teach students how to articulate their international journey and gain a competitive edge. Emphasis will be placed on how to articulate the experience through their resume, cover letter, in interviews, and on social media. We hope the alumni workshop will be the first in a series of events and activities to engage study abroad students upon return, keep them involved in the international community on campus, and aid them in marketing their study abroad experience after graduation.

3. Student Business Services:

A. Final Fall 2011 Due Date

Final account balances are due in full by 5:00 PM on November 14, 2011. After this date, students will have a hold on their accounts preventing spring registration.

B. Exit Holds

Students who are Graduating in December (being charged a Graduation Fee in Compass) and have a loan(s) that require an Exit be completed have received an Exit Hold (TX) starting Oct 2011. These holds **do not** effect graduation, however the Exit process must be completed for the student to have access to official transcripts or register for classes if they are continuing their education.

C. Spring 2012 Due Date

Statements for spring 2012 will be available online beginning December 10, 2011.

- a. Tuition and fees due in full by 5:00 PM on January 11, 2012

Installment plan available:

Students will have the option of paying **100%** of their bill by January 11th or sign up for an installment plan with a fee. Students may sign up for the installment plan through February 13, 2012. All first time registrations for the spring term that occur after February 13, 2012 will be due in full on the date of registration.

- i. 1st payment due by 5:00 PM on January 11, 2012
- ii. 2nd payment due by 5:00 PM on February 9, 2012
- iii. 3rd payment due by 5:00 PM on March 9, 2012
- iv. 4th payment due by 5:00 PM on April 9, 2012

D. Customer service for student account questions:

979-847-3337
GSC, Suite 2801
Monday - Friday 8:00AM - 5:00PM

Motion to adjourn by Jeana Goodson. John Louis seconded. Adjourned at 11:32am.