



**UAC Executive Board Minutes
September 7, 2011
Rudder 501**

Attendees: Amanda Mather (President), John Louis Bolch (President-Elect), Donna Witt (VP Communications), Kelly Essler (Secretary), Jennifer Allen (Treasurer), Katie Marek (Parliamentarian), Jonathan Howell (AGLS), Amanda Holmes (Architecture), Christy Porter (Education), Jackie Perez (Engineering), Karl Mooney (General Academics), Emily Doucet (Liberal Arts), Henry Huebner (Vet Med/BIMS), Candace Schaefer (Academic Affairs), Kate Karstadt (Academic Affairs), Shedrick Johnson (Athletics), Bethany Smith (Student Affairs), Katie Shehi (Student Business Services), Nick Kilmer (Scholarships & Financial Aid), Laura Heard (Admissions & Office of Registrar), Mary Broussard (Undergraduate Studies), Mike Yeater (Blinn College)

I. **Welcome**: Amanda Mather called meeting to order at 10:30

II. **Officer and Committee Reports**

A. President – Amanda Mather

1. AOC Dean's Meeting Report: Was able to see a presentation of the new Northside Residence Hall. Hall will include 650 new beds. Will also have an area for advisors to be able to go over and meet with students. Don Carter was also in attendance and presented on the 2012-2013 Academic Calendar.
2. Financial Aid: Reminder that students registered for less than full-time will have their aid prorated

B. President Elect – John Louis Bolch

1. No Report

C. VP Programs – Amanda Schwede (Report given via email)

1. Next social hour is Thursday, September 29, 2011 5:00 PM Fox and Hound. Considering alternating locations, such as BJ's, Ozona, or another suggestion.
2. ABD 2011 is Tuesday, September 20th in 601 Rudder. Registration is open and the deadline to register is Friday, September 9th. I'll send a reminder to the Bull next Thursday. Katie Marek and I are co-chairs.
3. Symposium 2012 Committee has had their first meeting and the next one will be Friday, September 16th. Co-chairs are Felix and Christine Arnold. Symposium 2012 will be February 16, 2012.
4. Looking for anyone that wants to be on the Holiday Social Committee.

D. VP Communications – Donna Witt

1. UAC Website access was given to Donna that morning. She is currently in the process of making any updates to the website.

E. Secretary – Kelly Essler

1. UAC Executive Board Retreat minutes passed.
2. Membership list is currently being updated. Lists were distributed to college reps at the meeting and via email so they could review the lists and let me know of any advisor who is no longer advising or with the university. Were also given a new member form for any advisor that is not on the UAC roster. Membership lists will be at ABD for those to review information for any changes that need to be made.

F. Treasurer – Jennifer Allen

1. Only expenditures for this month was for the UAC Executive Board Retreat

G. Immediate Past President – Jonathan Kotinek

1. No Report

III. Old Business

A. Bylaws Approval

1. Changes to the Bylaws were approved at the August 3 UAC Executive Board Retreat. The approved changes will be presented at the General Membership Meeting to be held during Advisor Briefing Days on September 20, 2011. Part of the approval was the Corps of Cadets would be granted 1 seat on the UAC Executive Board. They were informally notified of this approval but will be officially notified once approved at the General Membership meeting.

IV. New Business

A. Q-Drop Extension- Student Senate

1. Student senators Roberts and Esparza visited the UAC Executive Board meeting regarding a Student Senate proposed change to the Q-Drop Deadline. They would like the deadline pushed back to the 70th class day from the 50th class day. They also posed the question of what we thought of increasing the limit of q-drops from 3 to 6.
2. The board discussed that if First Year Grade Exclusion were to be eliminated that we would be in more favor of the increase to 6. Amanda Mather did bring up the question of how would this affect transfer students in regards to the state law mandating no more than 6 drops. Blinn has a later drop date than TAMU and John Louis Bolch asked Mike Yeater how the late drop affects them in advising and he said they advise students to stay in the course as long as they can.
3. Laura Heard brought the issue up of a later date and how it can negatively affect degree candidates for that semester. There would be the need to extend the proof of enrollment deadline as well.
4. The student senators also asked what our schedule is like after the q-drop deadline and the overall answer is it is crazy because of pre-registration. We pointed out to them that right after we finish with q-drops we go right into the next semester's registration advising and if the date were to be moved, it may be hard to advise both on drops and registration.

B. University of Melbourne Advisor Visit to TAMU – Russ Graves

1. Dr. Graves presented on an upcoming visit (September 29) by Dr. Catherine Mann from the University of Melbourne in Australia. This visit will be done prior to Dr. Mann and her coworker attending NACADA the next week and will also be a part of a tour of universities they will be visiting (Visiting University of Illinois, us and University of Texas). They are visiting these universities to learn more about how they can expand their advising at their university.
2. This visit gives Texas A&M the opportunity to showcase our advising and our university. They are looking to learn more about centralized versus decentralized advising, career services and the interface between faculty and professional advisors.
3. If interested in participating, please email Dr. Graves or Amanda Mather

C. Athletics/NCAA Eligibility - Shedrick Johnson and Troy Kema

1. Shedrick and Troy handed out the Division I Academic Eligibility Requirements for NCAA. These are the requirements that students athletes are to maintain to remain academically eligible to compete
2. They also offered to host staff meetings or other departmental events at Bright and to give information on what they do in Athletic Academics.
3. The importance of clearing athletes on substitutions was brought up and Laura Heard said to document on SPACMNT what adjustments will be done because it will be viewed when certifying student athletes.
4. Amanda Mather asked for an updated Scholastic Supervisors list so it can be sent out to the UAC Executive Board.

V. Announcements

A. Upcoming Programs Dates/Calendar Items

1. **UAC Advisor Briefing Day – September 20:** Katie Marek reminded everyone that ABD is a free event but if you RSVP for the lunch and do not attend that you will be required to cover your lunch. Your RSVP will be honored though if you send someone in your place to attend.
2. **UAC Advisor Social Hour – ???**
3. **NACADA National Conference-** Oct. 2-5, Denver, CO: Mary Broussard reported that right now there are 14 advisors going to represent Texas A&M University

B. College/Department Announcements

1. College of Geosciences –
 - A. We are happy to welcome Michael Rivas who is the new Academic Advisor in Geology and Geophysics. He has formerly been an advisor at Blinn and a former UAC Exec member. He will be responsible for both graduate and undergraduate students. He can be reached at 979-862-3697 or mrivas@geos.tamu.edu
 - B. Val Silvy has passed away. According to her wishes a family memorial service will be held on her beloved island of Big Pine Key located in the Florida Keys. Her family has asked that any donations be made to the VALEEN SILVY FELLOWSHIP fund at the Texas A&M Foundation, 401 George Bush Dr., College Station, Texas 77840. Please keep her husband Nova and her daughter Beth, in your thoughts and prayers. In recognition of her efforts to educate the next generation of water managers and scientists the VALEEN SILVY FELLOWSHIP was established with the Texas A&M University Foundation. A Fellowship in the amount of \$1,250 will be awarded to a WMHS student this year. Anonymous donors have pledged to match \$15,000 in donations this year.
2. **New Advisors:** Two new advisors were introduced: Rachel Thomasy is the new advisor for Environmental Design and Adam Smith is the new advisor for Performance Studies.
3. **New Associate Provost for Undergraduate Studies:** Mary Broussard made the announcement that Dr. Lesia Young started on Monday, September 5 as the new Associate Provost. She will be in attendance at Advisor Briefing Days.
4. **Student Counseling Service:** Will be hosting a brown bag on October 27 titled, "Fall 2011 Brown Bag Information Fest". Will be in room B111 of Cain Hall from 12:00-1:00. RSVP to 845-4427 ext. 125 or lbienski@scs.tamu.edu
5. **Student Business Services:** Hard drop for students will be September 23.
6. **Next Executive Board Meeting:** Rescheduled to October 12 from October 5 due to NACADA. Will be at 10:30 AM in Rudder 501.

Motion to adjourn by Amanda Holmes. John Louis Bolch seconded. Adjourned at 11:20.