



**UAC Executive Board Minutes
October 12, 2011
Rudder 501**

Attendees: Amanda Mather (President), John Louis Bolch (President-Elect), Jon Kotinek (Immediate Past President), Amanda Schwede (VP Programs), Donna Witt (VP Communications), Kelly Essler (Secretary), Jennifer Allen (Treasurer), Katie Marek (Parliamentarian), Jonathan Howell (AGLS), Carlos Gonzalez (Mays), Jackie Perez (Engineering), Roxanna Russell (Geosciences), Emily Doucet (Liberal Arts), Clint Crampton (Science), Candace Schaefer (Academic Affairs), Kate Karstadt (Academic Affairs), Shedrick Johnson (Athletics), Bethany Smith (Student Affairs), Paul Harwell (Student Affairs), Nick Kilmer (Scholarships & Financial Aid), Laura Heard (Admissions & Office of Registrar), Ori Varner (International Programs)

- I. **Welcome**: Amanda Mather called meeting to order at 10:35
- II. **Minutes Approval**: Call to approve minutes from both the September Exec Board meeting and the General Membership meeting. John Louis Bolch moved to approve and Donna Witt seconded. Minutes were approved.
- III. **Officer and Committee Reports**
 - A. President – Amanda Mather
 1. Report given on the visit from advisors representing the University of Melbourne. Visit went very well and Russ Graves was told by them that Texas A&M had the most spirit!
 2. NACADA: Fifteen advisors from TAMU attended. The November UAC Meeting will be a debriefing of what was learned at the conference.
 3. AOC: No report as next scheduled meeting is not until November 9. The full AOC is only meeting 1-2 times per semester.
 - B. President Elect – John Louis Bolch
 1. Call to reapprove Ruthie Hernandez as the new Historian. John Louis Bolch called the vote. Jon Kotinek seconded. Ruthie Hernandez approved as the new UAC Historian for the 2011-2012 year.
 - C. VP Programs – Amanda Schwede
 1. Advisor Briefing Days: Approximately 120 registered participants attended. Committee had a wrap up meeting the Monday before to go over the evaluations which were mostly positive.
 2. Symposium Committee: Symposium will be held February 16, 2012. Proposals are now being accepted and the event was also announced at NACADA.
 3. UAC Holiday Social: Quite a few people have signed up to work on the committee but there is still need for a chair. Nominees are being accepted for this position.
 4. October Monthly Meeting: Will be held October 27 at it will be over Financial Aid
 5. Updated list of monthly meetings will be sent out over listserv on October 13.
 - D. VP Communications – Donna Witt
 1. UAC Website has been completely updated. Any future changes to the website, please direct those requests to Donna Witt.
 - E. Secretary – Kelly Essler
 1. Membership list has been updated. Any changes, both new advisors and advisors who are no longer with TAMU, please direct those towards Kelly Essler.
 - F. Treasurer – Jennifer Allen
 1. No report
 - G. Immediate Past President – Jonathan Kotinek

1. The nominating committee has a good amount of volunteers. Committee members include Sam Murdock, Rebecca Hapes, Linda Windle and Terri Burger.

IV. Old Business

- A. Historian Nominee Approval: Please see President Elect report

V. New Business

- A. Tim Powers, Director of the Aggie Honor System Office came to present on what his office does for the academic community at Texas A&M.
- B. Mr. Powers came to us from Baylor and has been with the university for approximately 3 months.
- C. Honor Council hears cases of academic misconduct and decides on the outcome. They handle approximately 250 cases per year. 90% of academic misconduct cases are handled by the faculty members themselves.
- D. Mr. Powers would like more faculty to know about their office and what they do. Their office is located in Henderson Hall on the first floor.

VI. Announcements

A. Upcoming Programs Dates/Calendar Items

1. UAC Symposium – February 16 at the College Station Hilton

- A. Proposal submission deadline is December 5—open now!

2. Monthly Meetings –

- A. October 27 3:30 in room 225 of the Bright Athletic Complex: Scholarships and Financial Aid and the advisor's role in the process
- B. See attached handout for remainder of monthly meetings scheduled.

B. College/Department Announcements

- 1. College of Agriculture and Life Sciences:** Dr. Kim Dooley is the new AOC Dean
- 2. College of Education and Human Development:** Dr. David Byrd is the new AOC Dean
- 3. Financial Aid:** Scholarship application for continuing students is available on October 15 and will remain open until February 1, 2012. Spring transfers should have aid awarded by the end of October if an application is on file.
- 4. Next Executive Board Meeting:** Wednesday, November 2. Room 501 Rudder

Motion to adjourn by John Louis Bolch. Paul Harwell seconded. Adjourned at 11:20.